



Regardless of experience, background, and education, an employee's contributions to the success and growth of Logansport Savings Bank are appreciated, respected, and recognized at all levels of the organization. As a member of our team, you'll join a group of people who focus on delighting customers with personalized service, professional excellence, and high ethical standards.

Peru Universal Banker	
Reports To:	Retail Banking Officer - Peru
Department:	Operations
About the Position:	The Universal Banker is one of the first points of contact for customers at Logansport Savings Bank. This position is focused on mastering a variety of routine transactions, including opening new accounts and light consumer lending. In this role, you will learn general banking knowledge and build relationships with customers and individuals in the communities we serve – helping them with a full range of banking needs while you expand your own career and abilities.

Responsibilities:

- Open and service accounts of all types.
- Process transactions for customers in a prompt, efficient, courteous and professional manner.
- Balance and maintain a cash drawer in accordance with Bank procedures and regulations, including periodic batching of checks.
- Respond to customer inquiries whether in person, via telephone, or online.
- Maintain customer information and provide regular reports and insights.
- Assist customers in identifying their financial needs and contribute toward the success of the bank by recommending additional products and services.
- Gain an understanding of the banking industry and begin to contribute toward meeting branch goals in a variety of categories, including deposits and loans.
- Comply with all department and company policies, procedures, and regulations.
- Represent Logansport Savings Bank to guests and ensure an exceptional customer service experience.
- Debit card management, return mail management and address change management.
- Complete daily reporting and mobile deposits.
- Assisting customers with fraud claims and dormant accounts.

Educational Requirements:

- High School Diploma or its equivalent is required.
- Some college or degree is preferred.



Knowledge and Skills:

- Proficient Computer Skills and comfortable using the computer.
- Proficient with Microsoft Office Suite.
- Excellent customer-service and interpersonal skills.
 - Background or previous experience in Customer Service is preferred.
 - Cash handling preferred
 - Consumer loan experience preferred
- Maintain friendliness and professionalism when dealing with customers in every interaction.
- Enjoy working with the public.
- Excellent organizational and time-management skills, with ability to be flexible and to multi-task on a regular basis.
- Good problem-solving ability and strong decision-making skills.

About the Bank:

Logansport Savings Bank was founded in 1925 and is a locally-owned, mission-driven community bank with over \$275 million in assets. The bank's main branch is located in Logansport, and also serves customers from Peru, Wabash, Huntington, and surrounding counties.

Our team is close-knit and collaborative, making LSB a fun and rewarding workplace for our employees. Everyone on our team shares a deep commitment to our customers and our community, "Leading The Way" to put them first with local decision-making and volunteerism. When you join the LSB team, you'll begin as a valuable team player with support for your personal and professional growth.

Logansport Savings Bank is an Equal Housing Lender and Member FDIC. Learn more about Logansport Savings Bank at www.logansportsavings.bank.